

## ***Join the Team! Job opening at Faith***

After three years of wonderful contributions through her work and service at Faith, Jane Schwartz will be retiring from her position as Church Accountant in June and we are looking for her replacement.

- Responsibilities include general ledger and monthly financial statements, payment processing, payroll, miscellaneous receivables
- Work closely with the Treasurer, Financial Secretary, pastors and volunteers
- Part-time position (approximately 20 hours/week); flexible hours, vacation
- Be part of a pleasant, collaborative work environment and enjoy an opportunity to do meaningful work at a vibrant church
- Knowledge of bookkeeping and computer skills (Excel, Word) required. Familiarity with data software (Shephard's Staff, Breeze) a plus.

If this sounds like something you or someone you know would be interested in, please contact Pastor Shelly ([pastorshelly@faithonline.org](mailto:pastorshelly@faithonline.org)) or Greg Heidrich ([galheid@aol.com](mailto:galheid@aol.com)) for more information and a detailed job description.